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| Yogyakarta, | 15 Maret 2018 |
|  | Kepada |
|  | Yth. Kepala Bagian Tata Usaha  Kantor Regional I BKN Yogyakarta |
|  | di |
|  | Yogyakarta |

**FORMULIR PERMINTAAN DAN PEMBERIAN CUTI**

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| I. DATA PEGAWAI | | | | | | | | | | | | | | | | | | | | |
| Nama | | EDDY KUSMARWANTO, S. IP | | | | | | | | | | NIP | | | | | 196403291985031001 | | | |
| Jabatan | | AUDITOR KEPEGAWAIAN MUDA | | | | | | | | | | Masa Kerja | | | | |  | | | |
| Unit Kerja | | BIDANG BANGSIPEG | | | | | | | | | | | | | | | | | | |
| II. JENIS CUTI YANG DIAMBIL\*\* | | | | | | | | | | | | | | | | | | | | |
| 1. Cuti Tahunan | | | | | | √ | | | | 2. Cuti Besar | | | | | | | | |  | |
| 3. Cuti Sakit | | | | | |  | | | | 4. Cuti Melahirkan | | | | | | | | |  | |
| 5. Cuti Karena Alasan Penting | | | | | |  | | | | 6. Cuti di Luar Tanggungan Negara | | | | | | | | |  | |
| III. ALASAN CUTI | | | | | | | | | | | | | | | | | | | | |
| KEPENTINGAN KELUARGA | | | | | | | | | | | | | | | | | | | | |
| IV. LAMANYA CUTI | | | | | | | | | | | | | | | | | | | | |
| Selama | 1 hari | | | | | | mulai tanggal | | | | 16 MARET 2018 | | | | | s/d | |  | | |
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| V. CATATAN CUTI\*\*\* | | | | | | | | | | | | | | | | | | | | |
| 1. CUTI TAHUNAN | | | | | | | | | 2. CUTI BESAR | | | | | | | | | | |  |
| Tahun |  | | | Sisa | Keterangan | | | | 3. CUTI SAKIT | | | | | | | | | | |  |
|  |  | | |  |  | | | | 4. CUTI MELAHIRKAN | | | | | | | | | | |  |
| 2017 |  | | | 11 |  | | | | 5. CUTI KARENA ALASAN PENTING | | | | | | | | | | |  |
| 2018 |  | | | 12 |  | | | | 6. CUTI DI LUAR TANGGUNGAN NEGARA | | | | | | | | | | |  |
| VI. ALAMAT SELAMA MENJALANKAN CUTI | | | | | | | | | | | | | | | | | | | | |
| MLATI GLONDONG, RT.01/RW.18, SENDANGADI, MLATI, SLEMAN | | | | | | | | | | | | | | TELP | 08157904921 | | | | | |
| Hormat saya, | | | | | | |
| EDDY KUSMARWANTO, S. IP | | | | | | |
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| VII. PERTIMBANGAN ATASAN LANGSUNG | | | | | | | | | | | | | | | | | | | | |
| DISETUJUI | | | PERUBAHAN\*\*\*\* | | | | | DITANGGUHKAN\*\*\*\* | | | | | DISETUJUI\*\*\*\* | | | | | | | |
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|  | | |  | | | | |  | | | | | SAMIR GUNAWAN, SH | | | | | | | |
|  | | |  | | | | |  | | | | | NIP. 196112271991031001 | | | | | | | |
| VIII. KEPUTUSAN PEJABAT YANG BERWENANG MEMBERIKAN CUTI | | | | | | | | | | | | | | | | | | | | |
| DISETUJUI | | | PERUBAHAN\*\*\*\* | | | | | DITANGGUHKAN\*\*\*\* | | | | | DISETUJUI\*\*\*\* | | | | | | | |
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